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THIRD UNITED NATIONS CONFERENCE ON THE EXPLORATION AND PEACEFUL USES OF OUTER SPACE

Provisional rules of procedure of the Third United Nations Conference on the Exploration and Peaceful Uses of Outer Space

Note by the Secretariat

1. The General Assembly, in its resolution 52/56 of 10 December 1997, agreed that the Third United Nations Conference on the Exploration and Peaceful Uses of Outer Space should be convened at the United Nations Office at Vienna from 19 to 30 July 1999 as a special session of the Committee on the Peaceful Uses of Outer Space, open to all States Members of the United Nations.

2. The annex to the present note contains the text of the provisional rules of procedure of the Third United Nations Conference on the Exploration and Peaceful Uses of Outer Space, recommended by the Preparatory Committee at its 1998 session and endorsed by the General Assembly, in its resolution 53/45 of 3 December 1998, which shall be forwarded for adoption by the Conference.

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Annex

Provisional rules of procedure of the Third United Nations Conference on the Exploration and Peaceful Uses of Outer Space

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I. Scope of the rules

Application of the Rules of Procedure of the General Assembly

Rule 1

Any matter arising at the Conference, which is convened as a special session of the Committee on the Peaceful Uses of Outer Space open to all States Members of the United Nations, which is not covered by these rules shall be dealt with in accordance with the Rules of Procedure of the General Assembly.

II. Representation of Member States

Composition of delegations

Rule 2

1. The delegation of each State participating in the Conference shall consist of a head of delegation and such other representatives, alternate representatives, advisers, experts or persons of similar status, including those from space-related industries, as are deemed necessary or desirable.

2. The head of delegation may designate an alternate representative or an adviser to act as a representative.

Submission of Credentials and Provisional Participation

Rule 3

1. The credentials of representatives and the names of members of a delegation shall be submitted to the secretariat of the Conference, if possible not less than one week before the opening of the Conference. The credentials shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Any later change in the composition of the delegation shall also be submitted to the secretariat of the Conference.

2. A Credentials Committee of nine members shall be appointed at the beginning of the Conference. Its composition shall be based on that of the Credentials Committee of the General Assembly of the United Nations at its most recent session. The Credentials Committee shall elect its own officers, including a Chairman and such other officers as it may consider necessary. It shall examine the credentials of representatives and report to the Conference without delay.

3. Pending a decision of the Conference upon their credentials, representatives shall be entitled to participate provisionally in the Conference.

III. Structure of the Conference

Main Committees

Rule 4

The Conference shall establish two Main Committees, Committee I [*title to be determined*] and Committee II [*title to be determined*]. Each State participating in the Conference may be represented by one representative on each Main Committee established by the Conference. It may assign to the Main Committees such alternative representatives and advisers as may be required.

Technical Forum

Rule 5

1. In addition to the Main Committees, the Conference shall establish a Technical Forum as a technical body of the Conference. The Technical Forum will deal with technical presentations relating to the agenda of the Conference, as well as additional components of the Conference, such as workshops and seminars, poster sessions, a space exhibition and public evening lectures. The Conference may, in addition, request that any substantive agenda item be dealt with in the Technical Forum.

2. The Technical Forum shall be presided over by the Chairman of the Technical Forum, who will be responsible for the general conduct of the business of the Forum and the coordination of its work. The Chairman of the Technical Forum will report to the Conference on the outcome of the technical presentation sessions and workshops that deal with substantive items, as well as other activities organized within the Technical Forum that are deemed important to the work of the Conference and will forward for consideration or information, as appropriate, reports of the various bodies of the Technical Forum.

3. The organizers of each workshop of the Technical Forum shall appoint a Chairman and any other officers for the workshop as may be deemed necessary for the conduct of its work.

Other subsidiary bodies

Rule 6

1. The Conference shall establish a Drafting Group, chaired by the Rapporteur-General of the Plenary and consisting of two designated representatives from each of the five regional groups, together with any additional representatives of the Member States invited by the Rapporteur-General to assist in the preparation of the full draft report.

2. The Conference, Main Committees and Chairman of the Technical Forum may establish such working groups as they deem necessary for the performance of their functions.

IV. Officers

General Committee

Rule 7

1. The General Committee of the Conference shall consist of the following ten officers: the President, Vice-President and Rapporteur-General of the Plenary; the Chairman, Vice-Chairman and Rapporteur of Committee I; the Chairman, Vice-Chairman and Rapporteur of Committee II; and the Chairman of the Technical Forum. The President, or in his absence the Vice-President, shall serve as Chairman of the General Committee.

2. The current bureau of the Committee on the Peaceful Uses of Outer Space shall continue as officers of the General Committee of the Conference in the respective functions of President, Vice-President and Rapporteur-General of the Plenary. The remaining seven officers will include the current Chairmen of the Scientific and Technical Subcommittee and the Legal Subcommittee of the Committee on the Peaceful Uses of Outer Space and five other officers elected by the Conference from among the representatives of the States participating in the Conference on the basis of equitable geographical distribution. Thus, there shall be two officers from each of the following regional groups: Africa; Asia and the Pacific; Eastern Europe; Latin America and the Caribbean; and Western Europe and other States (five from the current bureaux of the Committee on the Peaceful Uses of Outer Space and five to be selected).

3. The General Committee shall assist the President in the general conduct of the business of the Conference and shall ensure the coordination of its work.

V. Opening of the Conference

Role of the Secretary-General

Rule 8

1. The Secretary-General of the United Nations or his representative shall open the first meeting of the Conference and preside until the Conference has elected its President.

2. The Secretary-General or his representative shall act in that capacity in all meetings of the Conference and its subsidiary organs.

3. The Secretary-General or his representative shall direct the staff required by the Conference.

Decisions concerning the organization of work

Rule 9

1. The Conference shall, at its first meeting:

(a) Adopt its rules of procedure;[a]

(b) Elect its officers and constitute its subsidiary bodies;[a]

(c) Adopt its agenda based upon the provisional agenda endorsed by the General Assembly at its fifty- second session;

(d) Decide on the organization of its work.[a]

2. Recommendations resulting from pre-Conference consultations shall, in principle, be acted upon without further discussion.

VI. Decision-making

General Agreement

Rule 10

The Conference being a special session of the Committee on the Peaceful Uses of Outer Space, the Member States of the United Nations participating in the Conference shall, in accordance with the established practice of that Committee, endeavour on all occasions to ensure that the work of the Conference is conducted in such a way that the Conference will be able to reach agreement in its work and to adopt its report without the need for voting.

VII. Languages and records

Languages of the Conference

Rule 11

Arabic, Chinese, English, French, Russian and Spanish shall be the languages of the Conference.

Interpretation and recording services

Rule 12

1. Statements made in a language of the Conference during meetings of the Plenary or Main Committees shall be interpreted into other such languages.

2. A representative may speak in a language other than a language of the Conference if he/she provides for interpretation into one such language.

3. Sound recordings of meetings of the Conference and its Main Committees shall be made and kept in accordance with the practice of the United Nations. Unless otherwise decided, no such recordings shall be made of the Technical Forum or the meetings of any working group.

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[a] Based upon the recommendation of the Preparatory Committee.

Official documents

Rule 13

1. All draft versions of the report of the Conference and its subsidiary bodies to be issued during the Conference, as well as final documents of the Conference for submission to the General Assembly, shall be translated and issued in all languages of the Conference.

2. Working papers intended as in-session documents for the Conference submitted in one of the languages of the Conference by Member States shall be translated and issued in all languages of the Conference in time for consideration by the Conference.

3. National papers shall be issued only in the languages of the original submission and shall be submitted by the Member States in a sufficient number of copies for distribution to the Conference. Abstracts of these papers, submitted in one of the official languages of the United Nations, shall be translated and issued in all languages of the Conference.

4. Documents submitted by international organizations, as well as invited representatives of space-related industries, shall be governed by rules 14, 15 and 16.

VIII. Other participants and observers

Organizations of the United Nations system and international organizations having permanent observer status with the General Assembly or the Committee on the Peaceful Uses of Outer Space

Rule 14

1. Organizations of the United Nations system and international organizations having permanent observer status with the General Assembly or the Committee on the Peaceful Uses of Outer Space shall be permitted to deliver general statements in the Plenary. These statements shall be limited to seven minutes. However, the full texts of these statements may be circulated in writing.

2. These organizations shall also be permitted to circulate papers in the Plenary and Committee I and Committee II during their consideration of substantive agenda items. Time permitting, the chairpersons of Plenary, Committee I and Committee II may provide these organizations with the opportunity to make statements on substantive items and participate in discussions.

3. Papers of these organizations shall be issued only in the languages of the original submission and shall be submitted in a sufficient number of copies for distribution to the Conference. Abstracts of these papers, submitted in one of the official languages of the United Nations, shall be translated and issued in all languages of the Conference.

International organizations not having permanent observer status with the General Assembly or the Committee on the Peaceful Uses of Outer Space

Rule 15

1. International organizations not having permanent observer status with the General Assembly or the Committee on the Peaceful Uses of Outer Space but invited to the Conference shall be permitted to submit general statements in writing to the Plenary.

2. These organizations shall also be permitted to circulate papers in the Plenary and Committee I and Committee II during their consideration of substantive agenda items. In addition, those organizations specifically called upon to prepare reports to the Conference shall be permitted to circulate those papers.

3. Papers of these organizations shall be issued only in the languages of the original submission and shall be submitted in a sufficient number of copies for distribution to the Conference.

Space-related industries

Rule 16

1. Upon invitation, representatives of space-related industries may make presentations at workshops and seminars organized in conjunction with the Conference. Such technical presentations may be made throughout the period of the Conference. The time allocated to such presentations may be limited to no more than thirty minutes.

2. A limited number of space-industry round-table discussions may be organized, with participation by high-level representatives of industry and heads or high-ranking officials of space agencies. As far as possible these should be scheduled at a time when most delegates, including state representatives, are able to attend.

3. Papers relating to these presentations and discussions shall be issued only in the languages of the original submission and shall be submitted in a sufficient number of copies for distribution to the Conference.

IX. Suspension of and amendments to the rules of procedure

Method of suspension

Rule 17

Any of these rules may be suspended by the Conference provided that twenty-four hours' notice of the proposal for the suspension has been given, which may be waived if no representative objects. Any such suspension shall be limited to a specific and stated purpose and to a period required to achieve that purpose.

Method of amendment

Rule 18

These rules of procedure may be amended by a decision of the Conference, after the General Committee has reported on the proposed amendment.